



Grant Application Form Spring 2019

(Please see Request for Proposals)

Please type.

Applicant: _____

Position: _____

School: _____

Department: _____

Project Title: _____

Budget request: \$ _____

Brief description:

I grant the Fort Thomas Education Foundation, Inc., the right to use this proposal and the results of this project, if funded, for public information purposes or to help educate others.

Signature of Applicant _____ Date _____

⇒ **NEW FOR 2019** - Grant proposals will be evaluated in the following sequence:

- Review by principal, prior to submission to the Fort Thomas Education Foundation
- If recommended by your principal, review by SBDMC and/or PTO in February 2019, prior to submitting to FTEF
- Superintendent
- Fort Thomas Education Foundation's Teacher Grant Committee

⇒ **NEW FOR 2019** – The Teacher Grant application is moving ONLINE! Please submit your application through the Google link. Completed applications must be submitted by **Friday, January 25th, 2019**.

Please review your application with your principal prior to submitting your application to FTEF.

⇒ You will be contacted concerning the approval of your request. If approved, you will receive a form for evaluation of the project.

ACTIONS TAKEN BY REVIEW PROCESS

Date received by SBDMC:
Recommended or Not Recommended
Comments:

Date Received by Superintendent:
Recommended or Not Recommended
Comments:

Date Received by FTEF:
Recommended or Not Recommended
Comments:

A. RATIONALE

- What classroom/student need, problem, or opportunity does this project address?
- Which elements of the district Strategic Plan or your school's Comprehensive School Improvement Plan are addressed through this project?
- Is this a new initiative or an expansion of an existing project?
- Is this an after-school or summer enrichment program?
- Approximately how many students will be affected by this project?
- Have you applied for funding through other channels (example, PTO) before submitting request to the FTEF?

- Will you consider accepting a partial grant if full funding is unavailable? How would you supplement or scale back the project?
- Will you be using additional materials, labor, or funding for this project? If so, describe (examples: donations, volunteer labor, other grants, PTO assistance, school funds). Please attach documentation of your additional funding source if this is part of a matching grant.
- Will the project require faculty/staff to work beyond the normal workday? If so, will they be paid for this time?

I have reviewed this application and approve the submission to the 2018/2019 Fort Thomas Education Foundation, Inc Teacher Grant Program.

Signature of Principal _____ Date _____

Thank you for your submission. Your commitment to academic excellence is our most valuable resource. – *The Fort Thomas Education Foundation*