

Dear Parents,

Students are required to have a hardshell case on the MacBook Air at all times, even until the final day of school. On the last day of school, all students must turn in the MacBook after taking their last exam.

Students will turn in the following:

- **MacBook Air (without the hardshell case)**

All student files will be deleted from the MacBook this summer as part of the preparation for next year. Any files a student wishes to keep must be saved to an external drive or a cloud-based storage solution such as OneDrive. As a reminder, every student is provided a OneDrive account that has one terabyte (1TB) storage. Students should visit the Help Desk if they have questions about saving files to OneDrive.

Please note that the **MagSafe 2 Charger, Adapter End** and **Extension Cord** will not be returned with the MacBook this year (*Exception: Seniors and students not planning to return to Highlands will return all three parts*). This summer the charger and accessories will stay in the home of the student. This change affords students and parents an opportunity to take inventory of any missing charger parts and replace as needed.

Below are the charger parts that were issued with the MacBook Air.



45 Watt MagSafe 2 Charger



Adapter End



Extension Cord

If you are missing any of the above three items, please take time this summer to buy a genuine Apple replacement part. Many reputable online stores such as Amazon sell these parts. **Seniors and any students not returning to Highlands for the 2016-17 school year are required to return all three parts this year.**

If you have questions regarding this information, please contact either Help Desk.